

Parache Carriage House

Facility Rental without Service or with Limited Services

Date: _____; Date of Rental: _____; Time: _____; # Hours: _____

Name: _____; Phone: _____

Address: _____

Rental of Facility with tables and chairs to accommodate up to 50 persons, with use up to six hours, to include lower and upper room. Set-up fee for each additional person is \$4.00. Service Kitchen is approved for "service"; not for cooking or dishwashing. Does not include use of any "service" items. Such items are available on a rental basis ... See Rental Items.

Rental Rates: Saturday \$575
Friday and Sunday \$500
Monday – Thursday \$425
Additional time \$60 per hour, charged in 15 minute increments.

Standard Set-Up:

Two food tables (6' and 8') with skirts
Cake table (4') with skirt
Punch table (4') with skirt
Head Table, if desired, (12' long) to seat 6 persons... Yes _____ No _____
Guest Tables with six chairs at each with table cloths
Centerpieces, vases, silk flower arrangements ... you may use what we have or bring your own. Identify items you wish to use: _____

Gift Table? _____ Use of wicker card swan? _____
Extension table (between rooms) with cloth for toasting, etc. Toasting set-up? _____
Accent napkins bring out color scheme: 2 Colors? _____ & _____

Tables: 4' diameter round _____; or 6' x 30" oblong _____. Tell us your preference.

Rental of the facility **does not include** use of any dishes, glassware, equipment or sound system. These items and chaffing pans, punch fountain, etc., may be available on a rental basis. Standard rates plus 25% will be charged for items used that were not pre-arranged. All used items must be washed in the commercial kitchen to assure proper sanitization.

Smoking is not permitted in the Carriage House. Ash trays will be provided on porch railings for out-door smoking.

